Big Ideas Math
District Admin Portal Walkthrough Guide

www.bigideasmath.com

District Admin Portal Information

The District Admin "Overview" page includes information such as the "District Admin Access Code" which is used for registering additional administrators. It also shows the number of registered teachers and students, the number of assignments issued and completed, the number of average logins by users, and the "Teacher Access Code" which is used for registering additional teachers (self-registration district only). This page also includes information on licenses purchased by the district, their expiration dates, and the products or books that the district purchased.

Overview Schools Classes Teachers Students Licenses Usage Assignments

Reports

BIG IDEAS MATH DISTRICT

Address:
Big Ideas Math District
1762 Norcross Rd.
Erie PA 16510

District Contact :
District Email:
District Standards: Common Core State Standards (CC)   (Edit)

Admin: Big Ideas Math Admin   (Edit)
Email: Admin@demo.com

District Admin Access Codes:
XXXX-XXXX-XXXX   Active (Change)

Teachers   (Explain)
75 / 177

Students   (Explain)
1504 / 7278

Usage: (See Full Report)
Assignments given: 11086
Assignments completed: 4541

Average Daily Logins: 207
Average Weekly Logins: 1468
Average Monthly Logins: 6610

Teacher Access Codes:
XXXX-XXXX-XXXX   Active (Change)

Generate Access Codes:
(Create New Code) (Enter Code Manually)

Licenses:

Available Seats	Total Seats		(See Detail)
1418	5000		

Seats	Purchased	Duration
5000	07/30/2015	07/29/2015 to 07/30/2023
10	04/09/2017	04/04/2017 to 04/29/2017
1	01/04/2016	01/04/2016 to 01/05/2016
0	10/27/2017	11/29/2015 to 02/02/2018

Products:

Bridge to Success HS 2019
Algebra 1: BTS 2019
Algebra 2: BTS 2019
Geometry: BTS 2019

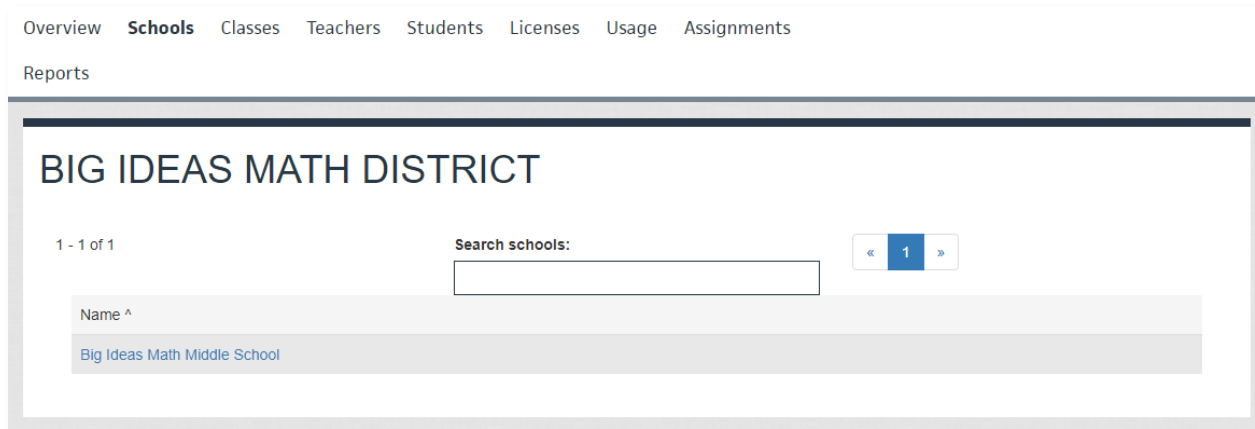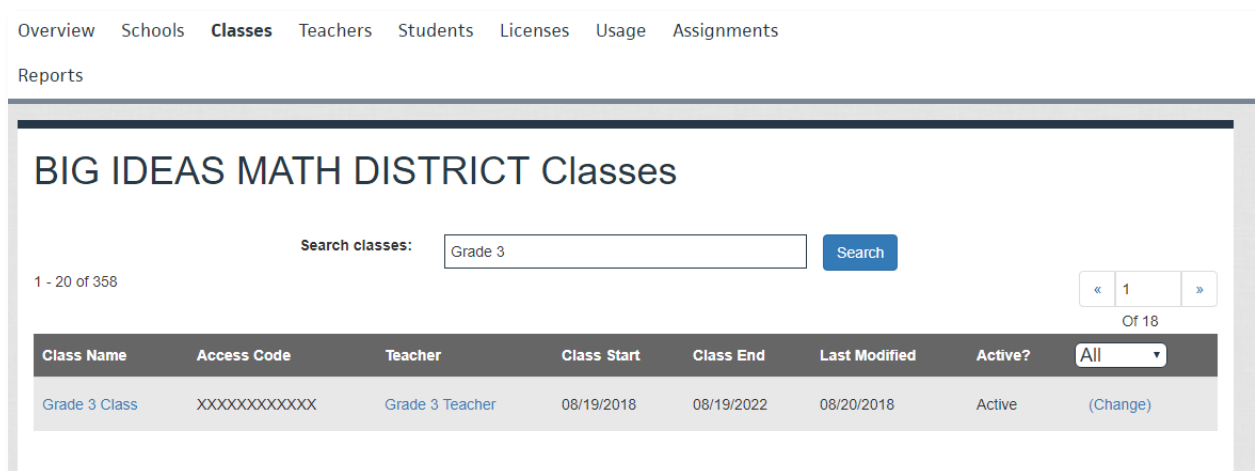| Modeling Real Life |
|---|
| Grade 1: MRL |
| Grade 2: MRL |
| Grade 3: MRL |
| Grade 4: MRL |
| Grade 5: MRL |

The "Schools" page displays all schools in the district. Clicking on a school will take the administrator to that individual school's page where they can see the number of users connected to the school, the books associated with each teacher's classes, and statistics on licenses, logins, and assignments.

Overview **Schools** Classes Teachers Students Licenses Usage Assignments

Reports

BIG IDEAS MATH DISTRICT

1 - 1 of 1   Search schools: « **1** »

Name ^
Big Ideas Math Middle School

The "Classes" page gives the administrator the ability to search for specific classes by class name. Clicking on a class within the search results will provide the administrator with more information on that class, such as the roster list, start and end dates, the assigned book(s), the class access code (self-registration districts only), and login and usage statistics. Clicking the teacher's name will take the administrator to that teacher's profile.

Overview Schools **Classes** Teachers Students Licenses Usage Assignments

Reports

BIG IDEAS MATH DISTRICT Classes

Search classes: | Grade 3 | Search

1 - 20 of 358   « 1 »
                                                                                  Of 18

Class Name	Access Code	Teacher	Class Start	Class End	Last Modified	Active?	All ▼
Grade 3 Class	XXXXXXXXXXXX	Grade 3 Teacher	08/19/2018	08/19/2022	08/20/2018	Active	(Change)

The "Teachers" page allows the administrator to search for a teacher by name or email address. Class and usage information is also available in the teacher profile.

The "Students" page gives the administrator the ability to search for students by name or username. Clicking on a student's name will take the administrator to the profile of that student, providing them with information on the classes the student is in and their usage information. The student profile will also allow the administrator to view a student's temporary password, if one is requested (self-registration districts only).

While viewing a teacher or a student as an Admin, you can impersonate that user, without having to login with their username and password. This can be done by viewing their profile and clicking the "Impersonate This User" button.

Overview   Schools   Classes   Teachers   Students   Licenses   Usage   Assignments
Reports

Back to Teachers

Demo Account

Impersonate This User

| Info | Usage by Class |

Email: BILdemo@demo.com

Password: ******   (Reset)

Status: (Change)
Active

Last Modified: 2018-09-25 10:58:22.0
Last Login: 2018-09-25 12:36:07.0

Usage   (See itemized class report)
Assignments given: -
Assignments completed: -

Average Daily Logins: -
Average Weekly Logins: -
Average Monthly Logins: -

Schools:

Unlisted School None None NA 00000

Classes: Choose.. ▾

Class	Access Code	Active
Grade 6 Class	XXXX-XXXX-XXXX	Active

The "Licenses" page shows a history of the district's purchased licenses, their duration, and how many are being used. The "Products" table displays the number of licenses that are assigned to each book or product that the district has purchased. Since Big Ideas Learning uses soft licensing, the number of licenses assigned to each book does not have to match the number of licenses that were purchased for that particular book.
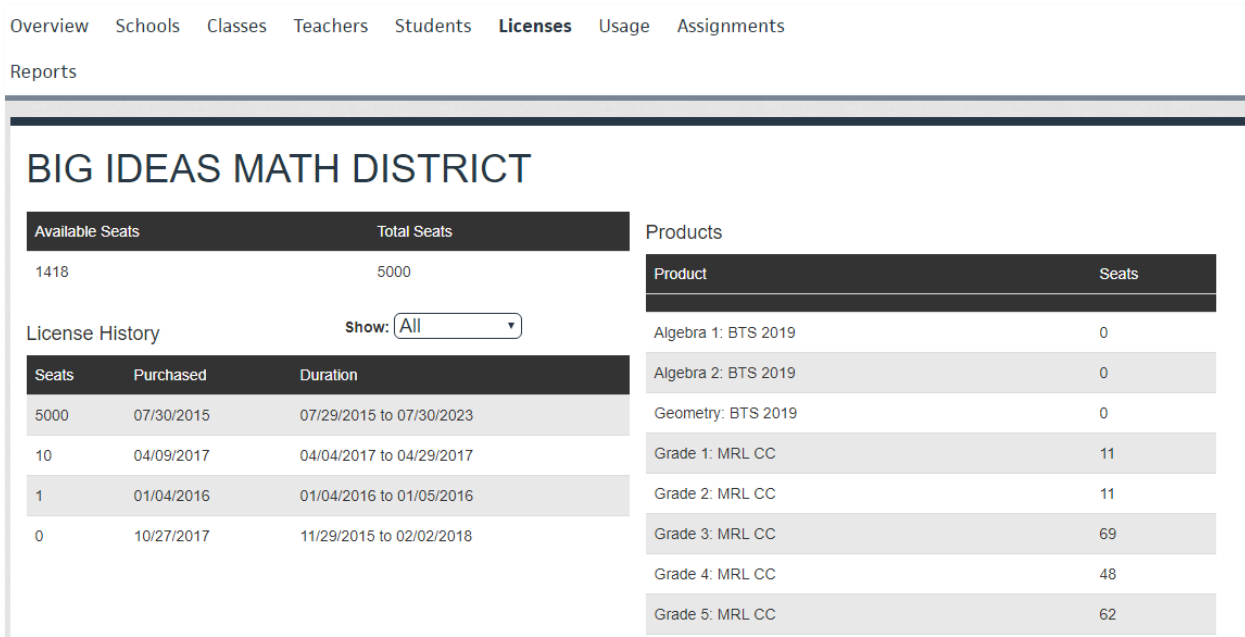
The "Usage" page displays data on user login averages and on assignments given and completed.
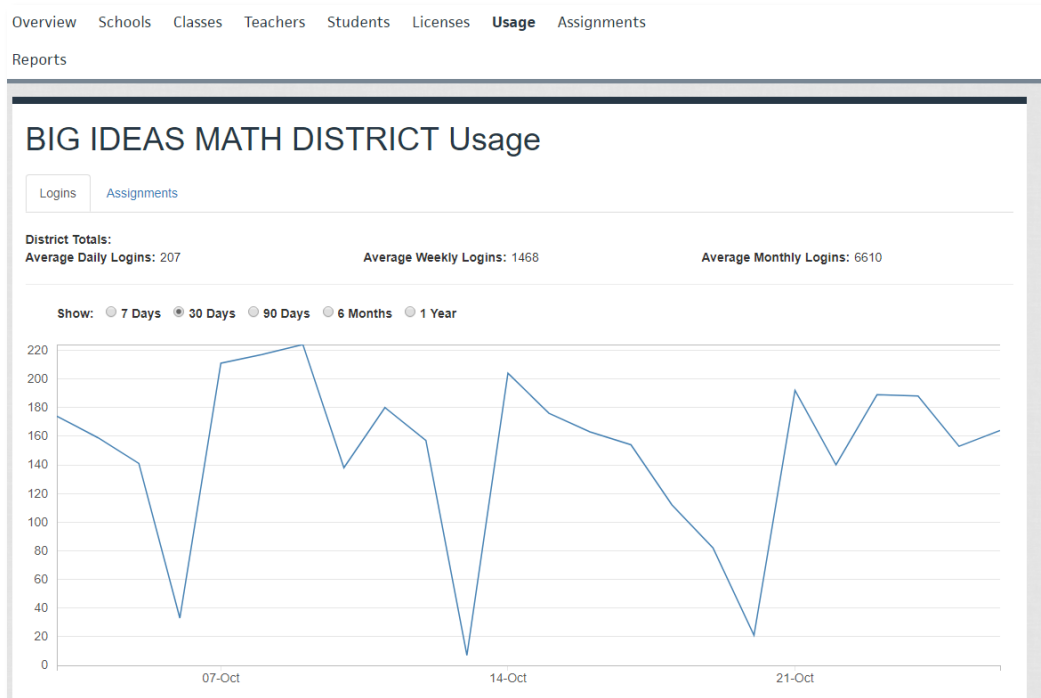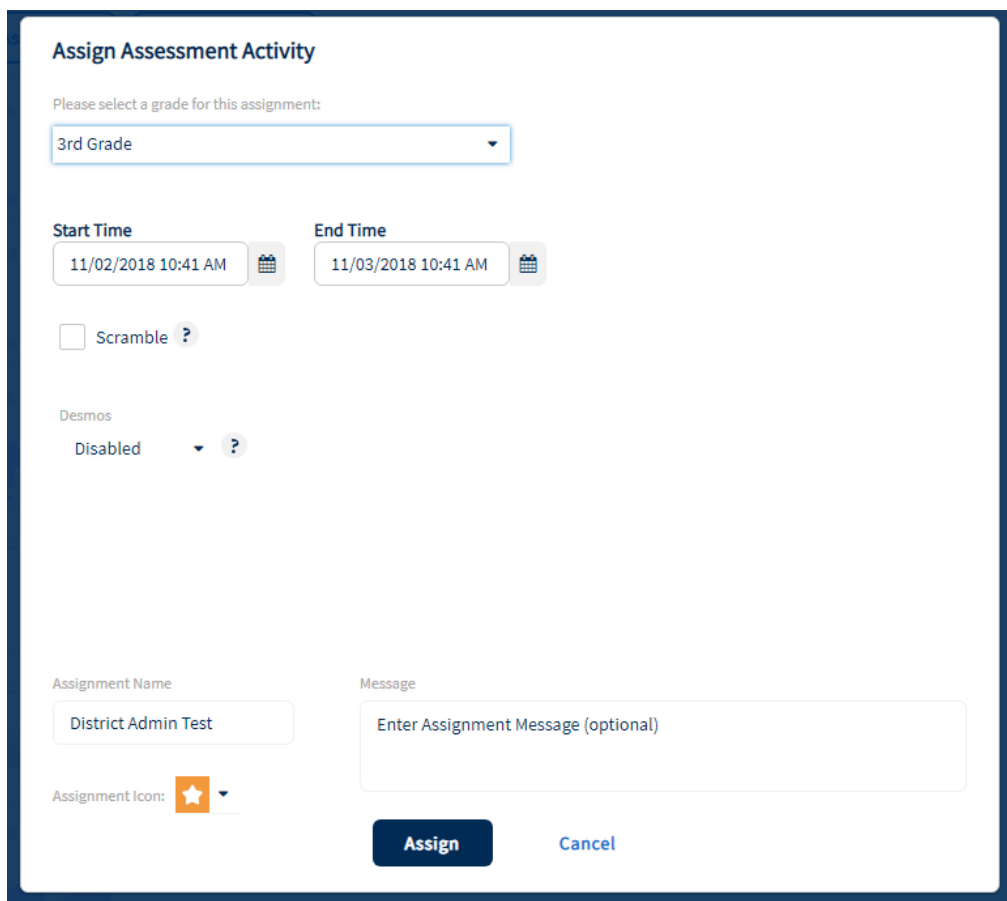
District Admin Assessments

District Admins can create a common assessment for students in a specific grade in their district. Assessment item banks include items that only the District Admin has access to. Pre-made assessments are available or the admin can choose items from other courses and chapters to customize their assessment. The option to create your own question is also available.

For more information on how to create assessments, please click here. The process for creating assessments as a District Admin is the same as it is for a teacher.

Once a District Admin is ready to assign their assessment, a modal will appear that allows the admin to choose a grade level. All students in the district that are assigned to a class with that grade level will receive the assessment.

Once a District Admin test has started, teachers with students in that grade level will need to unlock the assessment for those students. Teachers can do this by going to their Assignments page, clicking the District Assignments tab, and choosing an available assessment.
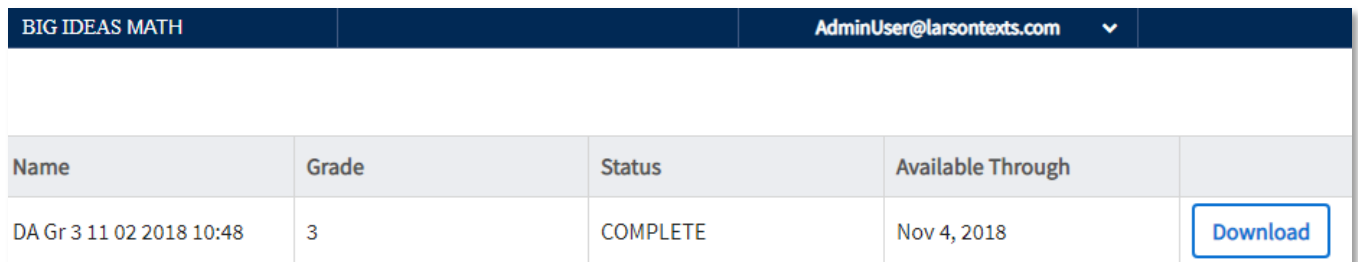
District Admin Reports

To download reports, click the Reports tab at the top of the District Admin portal. Choose your assessment and click "Create Report."

Click "Go To Reports" to download the report.